



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT SANSKRIT COLLEGE, TRIPUNITHURA
Name of the head of the Institution		SOBHA K D
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04842777444
Mobile no.		9446078726
Registered Email		govsktclgtpra@gmail.com
Alternate Email		govsktclgtpraiqac@gmail.com
Address		Government Sanskrit college, Tripunithura, 682301, Ernakulam District, Kerala
City/Town		Ernakulam
State/UT		Kerala

Pincode	682301																								
2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Dr. Ajikumar P V																								
Phone no/Alternate Phone no.	04842777444																								
Mobile no.	9446200567																								
Registered Email	govsktclgtpraiqac@gmail.com																								
Alternate Email	govsktclgtpra@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://govtsanskritcollegetpra.edu.in/cms/File_downloads/File_1219201820530723.docx																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://govtsanskritcollegetpra.edu.in/cms/File_downloads/File_914201811039265.pdf																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>A</td> <td>3.02</td> <td>2017</td> <td>28-Mar-2017</td> <td>27-Mar-2022</td> </tr> <tr> <td>1</td> <td>B</td> <td>2.61</td> <td>2009</td> <td>08-Mar-2009</td> <td>07-Mar-2014</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	A	3.02	2017	28-Mar-2017	27-Mar-2022	1	B	2.61	2009	08-Mar-2009	07-Mar-2014
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6. Date of Establishment of IQAC	01-Apr-2009																								

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Bridge Course	26-Jun-2018 2	24
Implementation of Ashtadasi	31-Jul-2018 365	97
NIRF Participation	27-Aug-2018 1	8
AQAR Preparation	19-Dec-2018 1	9
Academic Audit	28-Mar-2019 1	9
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department -Vedanta	Ashtadasi	Rashtriya Sanskrit Sansthan - MHRD	2018 365	200000
Department - Vyakarana	Ashtadasi	Rashtriya Sanskrit Sansthan , MHRD	2018 365	200000
Faculty - Dr. N.K Asokkumar	Ashtadasi	Rashtriya Sanskrit Sansthan, MHRD	2018 547	130000
Institution	KIFBI - Construction of Academic Block	Government of Kerala	2018 365	88500000
Institution	Plan -fund -Construction of Ladies Hostel	Government of Kerala	2018 547	20000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes														
Upload the minutes of meeting and action taken report	View File														
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No														
12. Significant contributions made by IQAC during the current year(maximum five bullets)															
Direct intervention in the implementation of ASHTADASI projects by MHRD for the propagation of Sanskrit. Organized bridge course for the newly enrolled students about the choice based credit and semester system. Conducted periodic seminars for Ph d scholars and PG students. Encouraged the teachers to participate orientation/refresher and short term courses. IQAC, through Career and Council Cell initiated counseling programs to students.															
View File															
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year															
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14. Whether AQAR was placed before statutory body ?	Yes														
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College Council	28-Dec-2019														
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to	No														

assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	23-Jan-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government Sanskrit College Tripunithura is a single faculty college offering courses on Sanskrit at UG PG and Ph d levels. This is the only college which offers such courses under Mahatma Gandhi University, Kottayam, which is the affiliating University. One of our faculties, Dr. Anilkumar S is a member of Board of studies, Sanskrit at UG level. Eight faculty members are part of PG expert committee for Sanskrit. As a result, the decisions, prevailed out of the discussions of the both boards are highly influenced by the college itself. So, the designing of the curriculum and syllabus is mainly done by the college. Before going to the designing of syllabus, the members take consideration of the feedback from the students, other faculty members and alumni. Once the syllabus is approved by the affiliating University, the college initiates each department to conduct separate session to elaborate the syllabus to faculties to fulfil the visions envisaged in the curriculum. Head of the departments, after proper discussions, distributes the subjects in each program. This ensures proper delivery of the syllabus in the classrooms. Students are also made aware about the subjects in the programs. The faculty member handling the subject briefs the content in general. She/he gives assignments and takes seminars in time to time. In fifth and Sixth semesters of UG, the seminars are made compulsory to ensure proper understanding and delivery of the content by the students. Viva-voce based on the project report and total course is part of the UG sixth semester examinations. At PG level, weekly seminars are made part of learning. Students prepare papers on different topics related to their subjects and other general topics and present them. Discussions on the papers are also there. At the end of fourth semester University examination there will be a comprehensive viva-voce based on the dissertation prepared by the students and the total program. For the research scholars, there is half-year evaluation on the progress of the research. The scholars both part-time and full-time will present their report in front of an evaluation committee headed by an external subject expert. All these activities done through the year are properly recorded by IQAC. The teachers in charge of each class are maintaining the reports of the concerned students. The research guides are maintaining the progress report of the scholars under their guidance. Thus the college ensures a transparency in the preparation and maintenance of the curriculum along with its proper delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Specialization in Sanskrit Traditional subjects Jyotisha, Nyaya, Sahitya, Vedanta, Vyakarana	01/06/2018
MA	Specialization in Sanskrit traditional subjects- Nyaya, Sahitya, Vedanta and Vyakarana	01/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Sanskrit Special Vyakarana and Vedanta	2
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The institution collects feedback from students, teachers, Alumni and Parents. This is done mainly by direct data collections through giving printed hard copies. After the completion of each academic year feedback from students are collected. The printed questionnaires based on academic and infrastructure facilities of the college are distributed among the students. The distribution and collection are done by the tutors of concerned classes. Teachers' feedback on curriculum and other matters are taken through staff meetings. Principal is arranging such meetings and proper minutes of each meeting are maintained properly. Feedback from the alumni is collected mainly in alumni meetings. Prepared questionnaires are distributed among the members. These are distributed and collected by alumni association of the college. Feedbacks of the parents are formerly taken in parents' meetings. Here also we keep questionnaires for this purpose. All these feedbacks collected in different times are properly maintained b IQAC. Every year, IQAC analyze different feedbacks and utilize the conclusions for the development of the college. Feedback from different sectors on curriculum is informed to members of different Board of studies/ Board of expert committees so that they can make required changes in the curriculum and syllabus. Feedbacks on performance of teachers are presented in staff meetings for overall development. If there is any personal remarks on any teacher that is informed to the concerned teacher personally through the Principal. IQAC use the feedbacks on each area for the proper planning and implementation of the next year's academic programs.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Jyotisha	12	0	10
BA	Nyaya	12	0	11
BA	Sahitya	13	0	11
BA	Vedanta	12	0	11
BA	Vyakarana	13	0	9
MA	Nyaya	5	0	2
MA	Sahitya	5	0	3
MA	Vedanta	12	0	1
MA	Vyakarana	5	0	2

No file uploaded.

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2018	152	10	4	0	24
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2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
34	16	4	5	1	24
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

It is implemented through mainly tutorial system. There are class tutors for every class. They are collecting all the relevant details related to a particular student at the time of admission. These are used for the effective mentoring of the learner. If there is any drawback or lack of attention is noted in the part of the students the matter is informed to the parents. Classroom teaching is the main part in mentoring. Apart from this, tutorials and special attention to the slow learners are also there. Teachers other than taking particular subjects engage in special sessions under Scholar Support Programs. Under the Walk With Scholar program of the Government of Kerala, there is a mentor teacher. Under his guidance there are six or seven students. She/he ensures the allround development of the learner. Here a proper record is maintained about each mentee. After understanding the interests of the students and his/her potentials, proper guidance is given to achieve the goals. Additional study materials are provided to acquire knowledge on areas other than syllabus. Learner can contact his/her mentor at any time to clear their problems. In this program the mentor extends support to develop the skills of the students. The student can attain additional knowledge in any subject other than his/her Core subject if she/he wants to do so. The mentoring system ensures an atmosphere of good relation between the mentor and mentees which in turn results in the maintaining a good academic atmosphere in the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
162	28	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	28	6	1	21

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Sobha K D	Principal	Dewan Mehtah National Education Award 2019.
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	CBCSS	6th Semester	31/03/2018	28/04/2018
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

A committee under the coordinatorship of a teacher is monitoring the Continuous Internal Evaluation system in the college. This committee is known as College Level Monitoring Committee (CLMC). One member from each department is assisting the coordinator in conducting the system in a proper way. The process starts from the level of admission. Students were made aware of the CIE system by the members. Tutors of the concerned classes ensure that each student is following the instructions of CLMC. For UG classes, attendance, Class Tests and Assignments/Seminars are the components of CIE system. Internal examinations are done classwise and performance reports of the students are recorded by departments separately. In PG classes, assignments, seminars and class tests are mandatory. Class tutors are maintaining the records of every batch. At the end of each semester the marks are uploaded in the university website

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

There is a committee under the coordination of the IQAC coordinator for preparing the college calendar. At the end of every academic year, IQAC reviews the activities and prepare action plan for the next year. The implementation of this action plan is ensured through the college calendar. The college calendar committee prepares the calendar after proper discussions with CLMC and other academic committees, prepares the calendar for the next academic year. All the rules and regulations, fee structure, relevant forms and syllabus of the existing courses are included in the calendar. University examination calendar is also referred for preparing the calendar. The dates of internal examinations are also included in the calendar. The prepared calendar is published in the college website. After obtaining permission from printing stationary department and DCE the hard copy of the calendar is printed in the Government press. The copies are distributed among students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.mgu.ac.in/uploads/2019/07/Programe-Structure-and-Syllabi-PG-Sanskrit-2019-admn-onwards.pdf?x82015>, <https://www.mgu.ac.in/program>, <https://www.mgu.ac.in/programmes/?id=79mes/?id=78>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
CBCSS	BA	Jyotisha	4	0	0
CBCSS	BA	Nyaya	5	1	20
CBCSS	BA	Sahitya	8	3	38
CBCSS	BA	Vedanta	4	1	25

CBCSS	BA	Vyakarana	6	3	50
PGCSS	MA	Vedanta	1	1	100
PGSCC	MA	Vyakarana	1	1	100
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://govtsanskritcollegetpra.edu.in/cms/File_downloads/File_12282019205940_603.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	547	Rashtriya Sanskrit Sansthan, MHRD	1.3	0.65
Any Other (Specify)	90	Directorate of Collegiate Education, Govt. of Kerala through Aspire Scheme	0.16	0.8
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Naytasastra	Sahitya	28/11/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Sanskrit	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	34	7	18	0
Presented papers	0	7	18	0
Resource persons	0	0	3	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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Seven Day Camp	NSS Unit of the College	5	42
State Wide flood relief works	NSS Unit of the college	2	64
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Clean Kerala Project	Revenue Department, Govt. of Kerala	Cleaning of houses and roads in Flood affected areas	2	64
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research	ASPIRE	Sree Sankara charya University of Sanskrit, Kalady	01/01/2019	29/03/2019	2
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation

Budget utilized for infrastructure development

No Data Entered/Not Applicable !!!

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities

Existing or Newly Added

No Data Entered/Not Applicable !!!

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software

Nature of automation (fully or partially)

Version

Year of automation

No Data Entered/Not Applicable !!!

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	26602	1904775	298	70336	26900	1975111
Reference Books	6023	0	0	0	6023	0
Journals	9	0	0	0	9	0
Others (specify)	10	0	0	0	10	0
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher

Name of the Module

Platform on which module is developed

Date of launching e-content

No Data Entered/Not Applicable !!!

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	31	1	31	0	0	10	9	615	12
Added	0	0	0	0	0	0	0	0	0
Total	31	1	31	0	0	10	9	615	12

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

615 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities

Expenditure incurred on maintenance of academic facilities

Assigned budget on physical facilities

Expenditure incurred on maintenance of physical facilities

No Data Entered/Not Applicable !!!

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

As a Government institution, the college follows stock purchase manual for procuring physical, academic and support facilities. Government fund is the main source in purchasing equipments and other facilities. Purchase of books to the library is also done mainly through these funds. There is a purchase committee headed by the Principal. A senior teacher is in charge of the coordinator. Heads of all departments are members of the committee. Departments after proper discussions submit proposals for purchasing furniture, books and electronic equipments like computer. IQAC plays a vital role in the enhancement of common facilities. Proposals for maintenance of infrastructure are made by IQAC. Submitted proposals are scrutinized by the college council and submit it to the Directorate of Collegiate Education on time. The DCE allocates the fund accordingly. Once the funds allotted, College Council meets and give sanction for the implementation. Civil works are done mainly by State Public Work Department. The Principal gives Administrative Sanction to the estimates prepared by PWD. There is a monitoring committee to monitor the timely implementation of the civil works. CDC ensures that the projects are implemented in time. Purchase of books furniture and e - materials are done through mainly competitive quotations.

http://govtsanskritcollegepra.edu.in/cms/File_downloads/File_12302019746422.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State Sanskrit Scholarship and E grants from state Govt. for socially and economically backward students	128	158000
Financial Support from Other Sources			
a) National	Sanskrit	3	30000

	Scholarship by Rashtriya Sanskrit Sansthan		
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Scholar Support Program	13/07/2018	95	New Initiatives, Department of Higher Education, Govt. of Kerala
Walk With Scholar	17/07/2018	90	New Initiatives, Department of Higher Education, Govt. of Kerala
Bridge Course for Beginners in Sanskrit	27/06/2018	24	Internal Resources
Yoga Day	21/06/2018	154	Internal Resources
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career and Counseling Cell	25	88	5	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
SWIGGY	24	4	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	BA	Jyotisham	Govt. Maharaja,s College Ernakulam	MA Sanskrit General
2018	1	BA	Nyaya	GSC Tripunithura	MA Nyaya
2018	1	BA	Sahitya	GSC Tripunithura	MA Sahitya
2018	1	BA	Vedanta	University Teacher Education Center Tripunithura	B.Ed
2018	1	BA	Vedanta	Institute of Hotel Management , Nedumbasseri	Bachelor of Hotel Management
2018	1	BA	Vedanta	Pre-Primary Teacher Education Center, Ernakulam	Teacher Training for Lower Primary Classes
2018	2	BA	Vyakarana	GSC Tripunithura	MA Vyakarana
2018	1	MA	Nyaya	Institute of Advance Studies, Trissur	B.Ed
2018	1	MA	Sahitya	University Teacher Education Center Tripunithura	B.Ed

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	6

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Fine arts day Celebration	Institutional level	138

Annual Athletic meet	Institutional Level	65
Coaching Camps	Institutional level	27
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	National Talent Festival in Sanskrit Tirupati Bronze Medal for Folk dance	National	0	1	9362	Arya B Nair

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council is elected every year as per the directions of the affiliating University. Executive committee consists of Chairman, Vice Chairman, General Secretary, the Councilor to the University Union, The editor for the college Union Magazine, the Arts club secretary and the Lady representatives. All the students enrolled in the college nominal role form the electoral role. The election is done in Presidential mode under the guidance laid down by Lingdo Committee. Principal nominates a Returning officer as per the University notification and makes committees accordingly. Elected members take oath of office under the Principal. The union functions with the guidance of a staff -advisor. The college Union Chairman coordinates all the activities of the college union with the help of different committees and staff advisor. There is a representative from the College Union in College Development Council, IQAC, Students redressal cell, Antiragging Cell, and sexual harassment committee. The College Union coordinated college arts festival and sports activities. The Union also took the responsibility of participating the students in university arts festivals.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1628

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Annual Meeting 1, Executive meeting 3

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Principal constitute different committees at the beginning of every academic year. This is for the smooth conducting of academic and administrative activities of the institution. Through these committees decentralization is ensured. The College council is the main instrument in implementing the decentralization process. Heads of the departments and elected member is part of the College Council. IQAC coordinator is a special invitee in all the meetings. This body gives approval for the different proposals prepared by faculties individually and departmentwise in connection with different developmental plans. College Development Council constituted as per the guidelines of the DCE is an important part of the college. it is formed under the Chairmanship of District Collector. There is teacher nominee in the council who enact as a nodal officer for conducting activities related to this committee. CDC is the main instrument in the preparation and execution of the physical infrastructural development of the institution. IQAC is another instrument in this regard. It prepares developmental proposals common to the college. Purchase committee is mainly for supervising different purchases made in the institution. Another important committee is for maintaining discipline in the college. Anti Ragging committee conducts awareness sessions on ragging and other unwanted incidents in the campus. Sexual harassment committee make it sure that no such incidents took place in the campus by providing awareness. Women's Cell acts as a nodal agency for the welfare of the women in the college. It coordinates sessions on the wellbeing of the students, teaching and nonteaching members. Students union stands for the welfare of the students. There are also coordinators for conducting activities initiated by New Initiatives in Higher Education, Govt. of Kerala, such as WWS, SSP etc. They coordinate students mentoring both external and internal, institutional visits, motivational visits etc. College Level Monitoring Committee is the body in conducting the internal evaluation system in the institution. The committee coordinates internal examinations and gives assistance in submitting the consolidated marks to university. Committees for promoting literary activities, cultural activities are also there. Students with the assistance of teacher coordinators coordinate such activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	During 201819, the PG Curriculum and syllabus was prepared. Eight faculty members from the college were nominated by the University in the PG expert committee. The four point grading system is changed into five point grading system from 20192020 academic admission. More attention was given to assure the improvement of quality in the syllabus. Even though the Outcome Based syllabus is not introduced in the University, attention was also given to

	define the specific outcomes of each course.
Teaching and Learning	The college took certain steps in this regard. IQAC conducted an awareness program for teachers to acknowledge them the necessity of usage of ICT in teaching and learning. Although ICT is not the only solution to improve the level of both, teachers pointed out that we can attract the attention of learners through this. Peer learning is also made the part of study. This is mainly focused to improve the capability of students in handling Sanskrit language.
Examination and Evaluation	There are End Semester Examinations and Internal Examinations as part of the course. The first one is designed and executed by the University. Regarding internal examinations, the college takes the freedom to adopt various steps to improve the quality of students. Apart from written examinations, openviva programs, quiz programs and memorizing programs were organized.
Research and Development	At present there are three Research Guides under Mahatma Gandhi University, Kottayam. One faculty member who is transferred from Govt. Sanskrit College Thiruvananthapuram is also having guidanceship in Kerala University. There are 12 research scholars including full time and parttime scholars. Four of them are getting research grants from the university. Periodical evaluation of the progress of research is done by the guides concerned with the assistance of an external expert.
Library, ICT and Physical Infrastructure / Instrumentation	Currently the infrastructure development of the college is taking in a large scale. The construction of the Ladies' hostel is about to start. New academic block under the Kerala Infrastructure Investment Fund Board scheme is sanctioned and work is also about to begin. College is selected under the RUSA phase 2 for the infrastructural development. Annual purchase of books for Rs.70336/ is done in the year under plan fund of Directorate of Collegiate Education, Govt. of Kerala. Five ICT enabled classrooms are there in the college.
Human Resource Management	The appointment, transfer and promotion

of teaching and nonteaching staffs are made by the Government of Kerala on the basis of constituently defined merit basis. Under the directions of the Principal, IQAC coordinated the placement process of teaching staff in this year. Apart from this teachers were timely informed about the inservice courses organized by HRDCs. The college promotes the participation of faculties and administrative staff in such courses. There are welfare committees for teaching and nonteaching staffs.

Industry Interaction / Collaboration

At present there is no such collaboration.

Admission of Students

It is done by the Centralized Allotment Process by Mahatma Gandhi University. The eligibility for admission is decided by the university on the basis of recommendations made by the Board of studies and other relevant academic bodies of the university. Seat reservations in different courses are decided on the basis of constituently defined reservation policies.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The planning of the infrastructure development is done by College Council. The proposals prepared for civil works are processed by state PWD using PRICE software Project Information and Cost Estimation. The implementation of e-governance is done by Govt. of Kerala.
Administration	DDFS - Digital Document File System is implemented in the Collegiate Education Department in the year as part of e-governance. It ensures speed, transparency and efficiency in the file transferring system. All the correspondences related to DCE is done through DDFS.
Finance and Accounts	SPARK - Service and Payroll Repository for Kerala is already implemented by Government of Kerala for the disbursement of salary to its employees. BIMS - Bill Information and Management System is part of all government relates purchases and other transactions.
Student Admission and Support	Admission of the students is done by CAP of the MGU. The students register themselves to their preferred courses

and University allots their seats according to their merits in different courses. All these are done electrically to avoid favoritism and other man made errors. On student support part, they can apply for different scholarships and freships online. The college provides information on such scholarships and freships. The payment of such scholarships goes directly to the accounts of the students.

Examination

Online question paper is introduced by MGU from 201819 academic year in UG examinations. In PG examination, it was already there from previous year. The questions selected from question banks available with university for common papers and uploaded before a specific time. Regarding the examinations of Sanskrit papers, the prepared questions by setters are uploaded. The Principal downloads the question papers using a One Time Password within the stipulated time. All these are done confidently under the surveillance of CCTV cameras. The examination halls are also under the surveillance of CCTV cameras to ensure transparency.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration
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professional development programme	who attended			
Short term Course	3	18/07/2018	25/07/2018	8
Orientation Program	1	04/09/2018	01/10/2018	28
Refresher Course on Human Rights	10	08/10/2018	29/10/2018	21
Short term course on Students Counseling and Mentoring	2	24/10/2018	31/10/2018	8
Refresher Course in Sanskrit	7	12/11/2018	02/12/2018	21
Orientation Course	1	14/11/2018	12/12/2018	28
Short term Course on Gender Sensitization	2	21/12/2018	29/12/2018	8
Orientation Program	1	16/01/2019	12/02/2019	28
Refresher Course	1	13/02/2019	05/03/2019	21
Short term course in Research Methodology	4	03/04/2019	09/04/2019	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	5	1	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Teachers Welfare Club	Staff Club	Students Union

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal auditing is done every Faculty Development Program organized by different departments. The coordinator submits bills and vouchers of the program and after scrutiny and effective auditing the remaining amount allocated will be sanctioned. This is the case also with different student support activities such as SSP and WWS. For the Programs sponsored by agencies like UGC external audit by a registered Chartered Accountant is done.

Department level audit by officials from Directorate of Collegiate Education is also there.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	Not Applicable
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	IQAC
Administrative	Yes	Accountant General	Yes	Directorate of Collegiate Education

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Extends supports to students for emergency medical necessities. 2. Extended support to students who participated in different cultural competitions at National and University level. 3. Extended support to maintain electrical and electronic equipments.

6.5.3 – Development programmes for support staff (at least three)

1. Gave timely information on training programs. 2. Promotion for participation in training programs. 3. Implementation of mandatory welfare schemes for support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Applied for RUSA assistance for infrastructure development. 2. Participated in NIRF 3. Implemented Ashtadasi Projects initiated for the development of Sanskrit by MHRD through Rashtriya Sanskrit Sansthan, New Delhi.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Bridge course for newly enrolled	26/06/2018	26/06/2018	27/06/2018	24

	students				
2018	Implementation of Ashtadasi	31/07/2018	31/07/2018	31/07/2019	96
2019	Academic Audit	28/03/2019	28/03/2019	28/03/2019	9

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Signature campaigning	08/03/2019	08/03/2019	67	43

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

At present there are no such initiatives exist in college. However the college made proposals to acquire alternative energy connectivity

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	Yes	1
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	28/08/2018	5	1.Flood relief works 2.	Flood	66

Data collection of flood victims.

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calendar	04/06/2018	College calendar is the handbook for both teachers and students. It is published at the beginning of each academic year. All the rules and regulations related to the students from the level of admission to the stage of transfer certificate are included. College calendar in which code of conduct is included for students. Details about the Tutorial system where the responsibilities of the teachers are included. All these rules were added according to the existing rules of the Government of Kerala.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Human Rights Day	10/12/2018	10/12/2018	148

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Gave awareness session on World Environment day.
2. Promoted protection of trees in the campus.
3. Prepared provision for rain water harvesting.
4. Submitted proposals for alternative energy system based on Solar energy.
5. Conducted awareness class on plastic wastes.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Weekly seminar for PG Students. – The institutional vision is to 'Evolve and energize Sanskrit with a view to creating a refined, scholarly and edified student community'. To attain this we are planning and executing each activity of the college. From this academic year onwards, weekly seminar for PG students is introduced to strengthen them with dissemination of acquired knowledge. This seminar is organized apart from their mandatory class seminars. Here students prepare papers on topics which are related to their studies and also on current affairs. Teachers also present papers on curriculum based papers to widen the knowledge base of the students.
2. Sanskrit Classes for Public – To achieve our institutional vision, the college conducted Sanskrit classes for public as part

of our mission - 'Enlighten the society through outreach and extension activities'. In this year it is conducted as part of "Ashtadasi" programs with the financial assistance of MHRD through Rashtriya Sanskrit Sansthan New Delhi, the activity will continue for the coming years also as part of our extension activities. More than fifty people from public participated in the one year long program.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://govtsanskritcollegetpra.edu.in/cms/File_downloads/File_1230201921475479.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

As stated in our vision the college tries to " Evolve and energize Sanskrit with a view to creating a refined, scholarly and edified student community." We adopt different missions to achieve this vision. Among them, the first one is to "Enable the greater academic community to appreciate the value Sanskrit and Indology." This mission is done through the annual Sastrasadas which is the distinctive feature of the institution. This is scholarly debate program conducted in every year to commemorate the birth day of the patron of the college - The renowned King of Kochi Royal family - King Ramavarma Pareekshith Thampuram. The program begins with a statelevel students' completion in Sanskrit recitation and Aksharasloka on 26th of December every year. There is also state level quiz program as part of the competitions. Hundreds of students from different parts of the state are participating in the competitions. At the end trophies and cash prizes will be distributed for best performers and institutions. From 27th onwards there is the debate in Sanskrit Sastras for three days. Eminent scholars from inside and outside of the state are participating in the program which will be presided by a senior and accepted scholar. Students from different institutions are participating in the program. While scholars use this opportunity to refresh their knowledge, students are benefitted with new areas of knowledge and connections with scholars other than their teachers. For keeping up tradition, the debate starts with the first sutra of Panini's Ashtadhyayi and ends with the portion of Brahmasutra. Best student performer of each branch of knowledge will be awarded with cash prizes at the end of the program The program is going to complete its successive journey of hundred years in 2026

Provide the weblink of the institution

http://govtsanskritcollegetpra.edu.in/cms/File_downloads/File_12302019215228163.pdf

8.Future Plans of Actions for Next Academic Year

IQAC prepared the action plan for the next year covering all aspects of different criteria of the accreditation methods. More ICT based techniques will be used in Teaching and learning activities. Teachers will be promoted to enroll themselves to MOOC courses under SWAYAM platform of UGC. ORICE -Online Resource Initiatives under Collegiate Education -the online platform for students for elearning will be effectively implemented. Faculty members will be encouraged to guidance ship to improve the research section of the college. Classes for public in Sanskrit, Jyotisha and Yoga will be introduced in the next academic year. A course on manuscriptology is also suggested for conducting. It is also intended to start a wing of Continuing Education for the promotion of Sanskrit education in public. A team of teachers will visit Higher Secondary schools in order to publicize the courses of the institution. To improve the infrastructure of the

college certain plans are initiated by Government of Kerala. The construction of new academic block is started. The construction of ladies hostel is also started. These processes will be reviewed properly and there will be efforts to mobilize more funds for starting the second phase of the ladies hostel. Since the college is selected for the infrastructure development scheme under RUSA phase -II efforts will be there to effective and timely implementation of the project. Constrains due to the scarcity of land is an obstacle in the development of the college. Efforts will be there in the direction of more land acquisition by Government. The implementation of all ongoing projects will be monitored properly.