

Government Sanskrit College Tripunithura

Internal Quality Assurance Cell

Minutes and ATR for 2019-20

Sl. No	Date of the meeting held	Number of members participated	Minutes	ATR
1	28-12-2019	8	The meeting reviewed the annual quality report of the last academic year.	
			Discussed the main drawbacks in the report and suggested to make certain improvements in the area of result and admission.	Suggested to organize small groups of students to have sessions on subjects where they need more attention.
			To improve the learning level of the students in Sanskrit it was decided to conduct a special camp for students during the months of April and May after the University examinations.	Even the dates were almost fixed as after April 17 th , it was not happened because of lockdown due to pandemic situations.
			To attract more students to the Sanskrit, it was decided to make a visit to all nearby higher secondary schools to familiarize the students about the ongoing programs in the college.	IQAC members visited surrounding higher secondary schools and gave awareness sessions to students of class 12 with Sanskrit as second language about the ongoing teaching programs in the College.
			It is decided to conduct a program to all teachers to discuss the SWOT of the institution.	A program was organized on 1-1-2020 in this connection.
2	1-1-2020	31	The meeting reviewed the SWOT analysis of the college prepared by IQAC on the basis of the NAAC Peer team report of 2017.	Participants expressed their views to improve the strong areas of the College.
			Teachers presented their views to improve the quality of the students in Sanskrit learning.	To have a solution to the below average level performance of certain students in the university examinations, it was decided to form small groups of students under the mentorship of a teacher and mentor student to promote participative level learning.

				All teachers supported the IQAC's initiative to conduct special summer workshop for students.
			There was a common agreement among the teachers in conducting a vacation camp for the ongoing first year and second year students.	The program was fixed to conduct after UG examinations in April, but the pandemic situation made the barrier.
			The meeting also suggested conducting a separate camp especially for brighter students with a view to improve their knowledge level in Sanskrit sastras.	Students from lower classes were suggested to be the beneficiaries and the program is going on.
			Another suggestion from the part of the meeting was that effort should be made in the direction that even students without having an academic background in Sanskrit may be allowed to learn Sanskrit in UG level, provided that they should undergo a bridge course.	The suggestion was approved by the College Council and submitted to MG University which is implemented from the admission of 2020-2021.
3	6-1-2020	9	The meeting was especially intended to organize a celebration on the 14 th of January which is the foundation day of the institution. Sri. Jayaprakash S, HoD Vedanta is nominated as the coordinator of the program. It is decided to contact Dr. RamakumaranThampuran, Retired Professor of Sanskrit and also a representative of Cochin Royal family to deliver the Key-note address.	The program was organized as per schedule on 14h of January.
4	17-1-2020	9	The meeting discussed on the conducting of AAA. Prepared a list of files and emailed to heads of the departments on preparation of documents.	The Academic Administrative Audit was conducted on 19/2/2020.
5	2-3-2020	9	The meeting decided to conduct the special summer camp on Sanskrit from April 20 th 2020. Decided to contact Prof. M.V Natesan, Dr. Ranjini M and Sri Sambhu potti as resource persons. Regarding the NLP program, which is to be introduced from the next academic year in PG classes, it is decided to contact Dr. Pvan Kumar Sataluri, Asst. Professor, Chinmaya Viswa Vidyapeetha to conduct a training program for the faculties.	The persons were contacted and the schedule was announced. But due to the Covid -19, the program was set down. The workshop on NLP, even though was scheduled for April/ May, it was postponed to July/August as per the convenience of the Resource person.

Dr. Ajikumar P.V, IQAC Coordinator