YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Government Sanskrit College Tripunithura
• Name of the Head of the institution	Dr. Sobha K D
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04842777444
• Mobile no	9446078726
• Registered e-mail	govsktclgtpra@gmail.com
• Alternate e-mail	govsktclgtpraiqac@gmail.com
• Address	Government Sanskrit College Tripunithura
• City/Town	Tripunithura
• State/UT	Kerala
• Pin Code	682301
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Mahatma Gandhi University Kottayam**
• Name of the IQAC Coordinator	**Dr. Ajikumar P V**
• Phone No.	**9446200567**
• Alternate phone No.	**04842777444**
• Mobile	**9496338758**
• IQAC e-mail address	**govsktclgtpraiqac@gmail.com**
• Alternate Email address	**govsktclgtpra@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.govtsanskritcollegetpra.edu.in/cmsv5/File_downloads/File_73020215719667.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.govtsanskritcollegetpra.edu.in/cmsv5/File_downloads/File_105202121458849.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.61**	**2009**	**08/03/2009**	**07/03/2014**
Cycle 2	**A**	**3.02**	**2017**	**28/02/2017**	**27/03/2022**

6.Date of Establishment of IQAC — **01/04/2009**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Vedanta	**Lecture series on Indian philosophy**	**ICPR**	**2021**	**7500**

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	5	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Initiated the departments to conduct online seminars and workshops. 2. Conducted an online awareness program for teachers about the NAAC procedure on 23-11-2020. 3. Organized an online National Seminar in connection with the foundation day of the college on 14-1-2021. 4. Conducted internal academic audit on 10-3-2021. 5. Processed the placement proposals of the teachers.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Planned to increase the intake capacity both at UG and PG levels.	Provisional seat increase was sanctioned by university.
Planned to make request to university regarding the basic qualification for admission at UG level. of	University approved the request to admit students who have not studied Sanskrit at plus two level provided that the college will give a bridge course to them.
IQAC took the initiative to implement question bank system for Sanskrit courses both UG PG levels.	Conducted training program to faculty members for preparing question bank in different subjects of Sanskrit.
Took initiative in organizing workshop on NLP and Paninian perspective.	Conducted 10 days online workshop.
Took initiative to apply for new courses.	Government of Kerala Sanctioned B Yog - bachelor degree course in Yoga during February 2021.
Decided to organize online webinars	Departments organized online webinars and department of Vedanta organized one lecture series with the financial assistance of ICPR
Decided to organize national webinar on Scope of Sanskrit studies in the perspective of NEP	Conducted two day webinars on 13 and 14th of January 2021.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	29/07/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	**19/03/2022**

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**9**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**183**

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**75**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**54**

File Description	Documents
Data Template	[View File]

3.Academic

3.1 Number of full time teachers during the year	**30**

File Description	Documents
Data Template	[View File]

3.2	**0**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	[View File]

4.Institution

4.1	**25**
Total number of Classrooms and Seminar halls	
4.2	**40595808**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**29**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliated institution, the college has no direct role in designing the curriculum of the programs offered by it. Dr. K.C Suseela is the chairperson of the UG Board of studies. Dr. T V Girija is a member of the BOS. Sri. Jayaprakash Sis the Chairman of the PG board of studies. Dr. Ranjini Mand Dr. Anilkumar S are members of the board. It is through discussions with faculty members and expert scholars of the subjects concerned, that the syllabus is framed. The standard of the ongoing syllabus is discussed within the department after getting feedback from the students. This facilitates finding out the changes required. After proper discussions, the syllabus is finalized and submitted to University for approval by the Academic Council of the university. Dr. Sobha K.D, the Principal of the college is a member of theacademic council. Once the syllabus is approved by the University, the

process of curriculum delivery begins. The Head of the Department of each department ensures proper delivery of the syllabus. She/he distributes the syllabus to fellow faculty members as per the timetable. Teachers are channels through which the syllabus is reached to the students. Each faculty member ensures proper delivery of the syllabus. The Head of the Department is having a supervisor role in implementing the syllabus. The teachers' diary is the main document of the class conducted. Every teacher maintains a teacher's diary regularly. The Head of the Department and Principal takes frequent verification these documents.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

There is a committee to prepare the academic calendar of the college. Dr. Ajikumar P.Vis the coordinator of the committee. Dr. Udayakumar V P and Dr. Jyotsna G are the members. The committee prepares the calendar according to the academic calendar published by the affiliating university. Usually, the calendar once prepared is submitted to the Principal, and after the approval goes for printing in the govt. press. As there was the pandemic was in its peak, the prepared calendar was published on the college website.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.govtsanskritcollegetpra.edu.in/cmsv5/File_downloads/File_10520212145849.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of	A. All of the above

Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

No add on/ certificate courses were added

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The UG syllabus of the MahathmaGandhi University is an integrated one that addresses the issues of Human rights, human values, environment, and other related matters. The curriculum and syllabus ensure that the awareness of all social issues mentioned is addressed properly. Issues related to gender equality, women empowerment, etc are incorporated in the syllabus. Apart from this, as the college imparts graduation in humanities subjects, especially in Sanskrit, ensure that ethical values are included in the program. Texts like Bhagavad Gita, Upanishads, etc are taught here at both UG and PG levels. All these texts are dealing with ethics and human values. Values of life and how to survive in difficult situations are explained there. So, by including and imparting such texts and teaching Subhashithas of Sanskrit values are impartted.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://forms.gle/YqSu4WpGSySMFWew5
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may	**A. Feedback collected, analyzed**

be classified as follows	**and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.govtsanskritcollegetpra.edu.in/cmsv5/File_downloads/File_727202262925802.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

74

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

58

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution caters to different types of students. We adopt special methods to improve the learning levels of students. As a tutor/mentor identifies the learning ability of students at the

entry-level, they were categorized under two heads -advanced learners and slow learners. Senior teachers take responsibility for slow learners. The teacher tries to trace out the actual learning problem of the student. Most of the students feel difficulty following the Sanskrit and English languages at a higher level. So here we adopt the method of improving the standard of language skills of the students. The teacher in charge of English tries to standardize the communicative and writing skills of the learner to suit an undergraduate level. The scholar Support Program, initiated by the state govt. also works in this direction. Learners who have good language and communicative skills are trained in debates in Sanskrit Sastras. The annual Vakyarthasadas of the institution is a platform for such students. They are also promoted to attend national-level elocution competitions organized by Rashtriya Sanskrit Sansthan and other such organizations. Interested students are also supported to participate in other competitions such as intercollegiate debates and writing competitions. However, during this year, due to the pandemic situation, most of the competitions were abandoned. Still then, the institution organized online programs to keep up the academic level of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
166	32

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution follows student-centric teaching methods. Since the institution belongs to language-oriented, there is not much scope for experiential learning. However, the method is adopted in translation classes. In teaching Vyakaranaand Tarka discussion

method is adopted. The teacher explains the principles. Students discuss them and try to analyze them word by word. By following such a method, the students can understand the terminology of the subject. Here participative learning is made in practice. In teaching Nyaya, Vedanta Vyakarana, and Jyothisha problem-solving method is implemented. The issue is raised and the learner tries to solve the same. The Bhashya tradition of the Sanskrit texts follows this method in general.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During 2020-21, as the pandemic situation was there, most of the classes were conducted using online. Teachers provided the study materials through google classrooms and classes were conducted through google meet and zoom meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

27

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is a cell at the college level to monitor and coordinate the internal evaluation system. The CLMC has a coordinator and representative from each department to ensure that all the decisions are properly communicated to each. The test papers, assignments, and attendances are the basis of evaluation at the UG level, whereas test paper assignments and seminars are the modes of evaluation. The cell convenes its meeting at the beginning of every semester and announces the dates of conducting the examination. Assignments are collected and evaluated class-wise. At the end of each semester, the CE report is published. Students can make complaints regarding the shortcomings of their CE marks. There is a grievance redressal mechanism within the CLMC which also cooperates with a student representative to ensure transparency. The CE reports are uploaded to the University portal in time. During 20-21, all the evaluations were carried out using online tools.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As stated in 2.5.1, we have a grievance redressal cell within College Level Monitoring Committee, which coordinates the whole internal evaluation program. Students' representatives are nominated for this cell by the Principal. After publishing the Continuation Evaluation marks, the students can make complaints if any to this cell. The coll will scrutinize the matter and report to the Principal for proper action. The concerned departments will get directions from the Principal to rectify the error, if so any. This mechanism ensures required transparency in conducting the whole

continuous evaluation process and ensures justice to the student.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Mahatma Gandhi University has not initiated an Outcome-based syllabus so far. Still then, the programs of the college are displayed on the College website. The aims and objectives of the Program in general and each course, in particular, are well defined there in the syllabus. Since the syllabus is prepared by the teachers themselves they are well aware of the outcomes of the syllabus. The aims and objectives of the Programs and courses are communicated to students during the induction programs conducted at the beginning of each semester. They get this information through classroom sessions also. This is the way adopted for the proper communication of the Program and course outcomes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates the program outcomes and course outcomes through different methods. Continueevaluation and University examinations are the main tools for doing so. Student feedback is also helpful in assessing the outcomes of the programs. Feedback from the students is collected regularly to ensure the proper implementation of curriculum objectives.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

27

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.govtsanskritcollegetpra.edu.in/cmsv5/File_downloads/File_714202201258319.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Research Committee - The Institution has a research committee to promote the research activities in the field of Sanskrit. The

committee collects and circulates the details of different projects initiated by govt. funding agencies among teachers so that they may be able to apply for the same. It encourages the teachers to acquire research degrees and make publications. The IQAC also informs the teachers regarding recognized journals by UGC. The committee assists the teachers with Ph.D. to acquire guidance ship so that more students may get a chance to do research. work.

As a language-based institution, we do have not much scope for promoting incubation centers or start-ups. Still, then we promote career development opportunities for students by organizing awareness sessions by different experts. The career development Cell organized a session on the employability of graduates in collaboration with the employment department of the state govt.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS unit of the college conducted a Covid survey during their seven da camp. The camp was organized as an online one. The volunteers conducted the survey and submitted the report. Many of

the students participated in various activities during the pandemic period. They were volunteers of different socio-cultural organizations to assist the struggling people due to their severe situations. Medicine and food packets were collected and distributed by the students in their locality. Three teachers were in charge of the sectoral magistrate deputed by the state govt. to ensure proper implementation of its actions to check the spread of the pandemic.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

63

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is at present functioning in three buildings. As we have five UG Programs Four PG Programs and a Ph.D. program we need 24 rooms to ensure an effective academic atmosphere. Apart from this office rooms, library, reading room, and other rooms are required. The institution with its limited land space tried its best to occupy all these facilities. As the authorities felt about the inadequacy of the infrastructure sanctioned one administrative block construction, which is initiated in the year 20-21. New construction under RUSA funding will also be initiated shortly. Once these constructions are completed with some minor bifurcations the physical infrastructure of the college will be a satisfying one. We have a computer lab. Now there are 8 computers. As most of the time of this academic year was completed online, the shortages of infrastructure were not felt.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has one auditorium for conducting cultural activities. There was one badminton court and a volleyball court. But for new construction purposes, we were compelled to use this space. However, there is a renovation proposal under the RUSA program, in which the Auditorium will be covered as a multi-purpose hall. Here the facility will be provided for badminton practices along with cultural activities. A multi-gymnasium is there in the physical education department where the students are utilizing the available equipment. There was a yoga course under the program Ashtadasi project of MHRD. By the end of the current academic year, the Govt. of Kerala allotted a new program to the institution - B Yog. Once this course will be in the UG pattern, the institution will have a Yoga center.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

.71437

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is being automated. The electronic wing of the state Public Work Department is monitoring the program.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution updates its IT facilities as per the demand and according to the availability of Government funds for the same. We have five Desktops and four laptops exclusively for the use of the departments. Students can make use of the Desktops in the computer lab. At present, there are 8 Desktops in the lab. All these computers are connected to Internet facilities. The PG classrooms also have internet facilities. Three Wi-fi modems are in use in the college. They are located in Staffroom Officeroom and IQAC room. The students are allowed to use the Wi-fi facilities for academic purposes. More IT facilities will be provided to the students as more IT purchases will be done under RUSA funding.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

29

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

Seventy one thousand four hundred and thirty seven

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution is offering five UG programs and four PG Programs along with Ph.D. in Sanskrit, we need 24 classrooms. As new construction of the administrative block is going on we are facing some shortages in the classroom facility. But due to pandemic situations, the classes were conducted mostly by online mode. Only

final year classes were allowed by the Government to conduct in offline mode. Classes were conducted following the Covid- Protocol.

Regarding the laboratory, we have only one computer lab where there are 8 Desktops with sufficient internet facility. The library is partially automated by using KOHA software.

The maintenance of classrooms is done by State public work department according to the allotment of govt. funds. Such funds are allotted under the head of Asset maintenance. Minor repairings of electronic equipment were done by using funds from Parent Teacher Association and College Development Council. Minor repairings of sports equipment are also done by these funds.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

49

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

17

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

18

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

10

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation in different administrative and other bodies according to the norms of the Government and UGC. There is an elected Students' Union in the college. The Chairman/Chairperson or any other office bearer nominated by the Union participates in the meeting representing the students.

IQAC and CDC are the two statutory bodies on the administrative side where there is students' representation is ensured. The anti-ragging committeeand Students' grievance cell on continue evaluation also have students representation. All other bodies related to the welfare of the students have adequate representation from the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an alumni association in the college. They are doing a number of welfare activities for the benefit of the students in the institution. During the time of Covid -19. Efforts are there to get it registered.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the

institution

The Vision of the college is to "Evolve and energize Sanskrit with a view to creating a refined, scholarly, and edified student community". For this our missions are

Enable the greater academic community to appreciate the value of Sanskrit and Indology

Ensure that the thrust areas are consistently revised and updated

Encourage new research and original thinking

Equip students with pragmatic competence

Enlighten the society through outreach and extension activities

Employ effective pedagogical tools in the transaction of Sanskrit.

The institution ensures proper implementation of the curriculum by ensuring good practices by teachers in preparing and following the semester plans and academic calendar. The calendar is prepared well in advance of each academic year and published on the college website. The Principal and Heads of the departments assure proper implementation of the academic calendar. Apart from this, the institution organizes state-level competitions for school students along with the annual Sastrasadas program.

File Description	Documents
Paste link for additional information	http://govtsanskritcollegetpra.edu.in/singlepage.aspx?mmcode=350
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College council is an example of the decentralization of governance. There are different committees to plan and monitor the implementation of different activities. The admission committee looks at the matters related to the admission of students both at the UG and PG levels. There is the purchase committee to monitor and

ensure the proper purchase of the college. The career counseling cell and placement cell discharge their respective duties. The discipline committee ensures proper discipline among the students. The anti-ragging cell ensures that nothing is happening on the campus which may violate the modesty of the learner. Even though the decision of the. The principal authority is the final in every matter, these committees are entrusted by the principal to assist in decision making. IQAC is an example of participating management. The cell plays a prime role in planning all the academic and nonacademic activities of the college. It prepares the college calendar, conducts academic audits, maintains the college website, and ensures all the academic activities are taking place in a proper way. Student and alumni representatives are also there in IQAC which shows that their suggestions are also considered in the planning and development.

File Description	Documents
Paste link for additional information	http://govtsanskritcollegetpra.edu.in/singlepage.aspx?mmcode=360
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution follows a strategic plan for holistic development to achieve the Vision stated. Development means for us both in quantity and quality. Keeping this in mind the institution prepares its developmental plans. We know that being a language-based institution, our development must be in the area of skills of effective communication in the Sanskrit language. For this, we give training to students in communicative Sanskrit. A bridge course is also offered in this direction. This is to bridge the students who haven't learned Sanskrit in their school times. Additional training is given wherever and whenever it is required to attain a standard skill. Teachers are also promoted to participate in Faculty Development Programs organized by different institutions. IQAC ensures the active participation of teachers in mandatory courses to attain their placements to higher grades. It also intervenes in the placement process of teachers from different academic levels to higher levels. Infrastructure development is an inevitable component in the advancement of an institution. For this, the construction of

new buildings to ensure a better academic atmosphere is initiated. Construction of the ladies' hostel also got its momentum as PWD initiated the work of more floors. It is hoped that the hostel will be ready to occupy by 2022.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://govtsanskritcollegetpra.edu.in/Downloadsv6.aspx
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government Sanskrit College Tripnithura is an institution managed by the Directorate of Collegiate Education, Government of Kerala. The appointment of teaching and non-teaching staff is done by the state Public Service Commission on the basis of Constituenltly defined merits. The service rules are common to all the employees according to the Kerala Service Rules. Regarding the qualification, pay scale, and other benefits of teaching staff, UGC regulations are the basis. State govt. applies the UGC regulations in these matters. The day-to-day business of the college is done by the Principal with the help of the College Council. The principal appoints different committees and cells in consultation with the College Council. The Principal, as the head of academic and administrative sections, plays an important role in the balanced growth of the institution. She/he ensures proper utilization of time and money for the benefit of the student community. Senior Suprendint is in charge of the office. She/he executes the directions of the Higher Authority/Principal according to the existing service rules. The purchases are done according to the stock purchase manual of Govt. of India. So, in such a way, the institution is functioning effectively through its bodies according to the rules laid down by the Government.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	http://www.govtsanskritcollegetpra.edu.in/cmsv5/File_downloads/File_7282022145822.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Government Sanskrit college Tripunithura, being a govt. institution, assures all welfare schemes offered by the Central and State govt.s to its employees. Aart from the govt. welfare schemes, the employees adopt health insurance schemes of different agencies. There is a cooperative society for Government College Employees in Ernakulam district that assists them in overcoming the initial financial crisis.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File]()

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution prepares an annual report every year. For this data related to the performance of all staff are collected. According to the UGC regulations, the placement of teaching staff is done on the basis of the Performance-Based Appraisal System - PBAS. For this, every teacher has to prepare an annual appraisal form according to the regulations and submit it to the Principal. The Principal forwards the same to IQAC, which is processed by the IQAC. The internal quality assurance cell prepares the report and makes provisions for scrutiny of these proposals. Affiliating University suggests subject experts to each of the subjects from the panel submitted by the IQAC through the College office. The selected experts verify the proposals and recommendations for further placement to the eligible applicant. For academic levels 11 and 12, this is the procedure. Finally, the proposals along with the recommendations of the expert committee are forwarded to the Directorate of Collegiate Education for approval. For the placements of Academic levels 13 and 14, the scrutinized proposals will be forwarded to DCE for further action. Regarding the promotion of the non-teaching staff, it is done by the department according to their performances and confidential reports of the authorities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Being a government-managed institution, the audit of all financial transactions is done by the department audit section and by the Local Fund audit department. The audit from Account General's office is also there. Department-level audits are done frequently. The audit from the local Fund section is done mainly for the expenditure of the endowment fund of the College. This fund is kept under three heads among them two are non-recurring and the other is recurring. The non-recurring funds are annually utilized to conduct Sastrasadas in December and Parikshith international lecture series. The non-recurring one is used for the publication of Sanskrit books and a Sanskrit Journal namely Poornatrayi. All these funds are managed by a committee constituted by the state govt. As the tenure of the committee is over in 2012, the publication is not happening now. The other two programs are conducted annually. But due to the pandemic situation, the programs are postponed. The AG's audit happens periodically.The objections raised in audits will be reported to the authorities and if there are anything to be answered by the college authorities, the same will be done.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a Government institution, the main source of income is government funding. Apart from that, the college Parents' Teachers Association gets contributions from the students at the time of admission. A nominal contribution is made to PTA when the college auditorium is given for the rent. All these funds are utilized for those needs for which there are no allotments from the govt. side. The proper audit is done for this annually, and the reports are presented to PTA General Body for approval. Another source of income is the CDC contribution. It is collected at the time of admission and remitted to the treasury. There is a committee under the chairmanship of the District collector which handles this fund for the requirements of the college. Rent on auditorium building and other contributions are remitted to this. The government also makes a contribution to this fund which is equal to the students'.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of Govt. Sanskrit College Tripunithura contributes toward a balanced and progressive growth of the institution. It extends support to the career development of teachers. IQAC associates itself with the organization of career and placement cell programs for the development of students. It plays a key role in the placement process of teachers. It assures that all teachers are taking part in faculty development programs. IQAC assists the

departments in preparing and implementing proposals for the infra-structural developmental plans. It arrangesa periodical assessment of the qualitative measures undertaken by the college. IQAC prepares the Annual Quality Assurance Report and submits it to the NAAC with the approval of the College Council. It collects the data for AISHE, NIRF, and other surveys to assure the timely submission of the reports. IQAC collects and analyzes the stakeholders' feedback to assess the performance of the institution. Thus IQAC contributes toward the holistic development of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Teaching and Learning are the backbones of the institution. During this pandemic year, the face-to-face teaching-learning process is mostly affected. Even though the govt. permits the functioning of offline classes from January 2021, it was permitted only for the final year students. Still then, due to the constraints on means of transport, most students opted for online learning. Online quizzes, assignments, and test papers were conducted as means of evaluation. It was a tough period for all those in the society and the same was reflected in this process too. Still then, the IQAC tried its level best to coordinate the process according to the academic calendar. All the records of the evaluation process were keptwith the departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives	B. Any 3 of the above

with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

GSC Tripunihura is an institution where the girl students are in majority compared to boys. When we come to the case of teaching staff, the majority are ladies. The Principal of the institution is also a lady. All the decisions are taken by the college to ensure gender equality. There is a women's cell to look after the issues of the women of the college. This cell organizes programs to sensitize women about their social and legal rights.Every year the Cell coordinates the Women's day celebration on 8th March. This year also there was the celebration.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy	**D. Any 1 of the above**

conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

GSC Tripunithura has 1.02 acres of land with three permanent buildings and one semi-permanent building. The construction of three buildings is in progress. The main problem we are facing is the non-availability of sufficient land. This year we utilized the service of the Clean Kerala Project in handling E-waste management. There were more than 1.5 tonnes of E-waste in the form of damaged and abandoned computers and accessories. A committee took an assessment of the wastes and made an item-wise list. Once the office procedures were completed the waste was handed over to the Clean Kerala Company.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**D. Any 1of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

GSC Tripunithura ensures all kinds of equalities defined by the constitution on the campus. Students barring their personal belongings participate in each celebration of the community. Tripunithura being the capital of the ancient Kochi Kingdom is the center of attraction in the Onam Celebration. The government-level

celebration begins with the procession on the day of Atham. The students of the college have the traditional right to take the flag of Atham. During the times of every cultural and regional celebration, the college participates at its level best. The activities of the National Service Scheme develop a culture to respect for the socio-economic and cultural diversities in society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

GSC Tripunithura is well aware of its Institutional Social Responsibility. Apart from the routine teaching and learning activities, we also concentrate on discharging our responsibilities toward society. During the Pandemic period, teachers undertook the service of Sectoral Magistrates in different areas to assist the public administration in observing Covid Protocole. Dr. Anilkumar S, Dr. Rajiv P P, and Dr. P N Sdarsanan extended their valuable support in coordinating govt. activities to curtail the spread. Many teachers contributed individually to rehabilitation centers where the infected persons were treated. Students were active as Covid Warriors in their locality. All these were done according to the situation. Apart from this, the institution observes all the National days with great respect. Being an institution imparting Sanskrit Education, the eternal values for human life are transferred to the learners through the curriculum and teachings. The rights and duties of everyone have been communicated accordingly.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,	B. Any 3 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

GSC Tripunithura celebrates all days of National importance with prior respect for planting the seed of Nationalism and Patriotism among the students. The prominent days observed apart from National Independence Day and Republic Day are Gandhi Jayanti, Sadbhavana Day on 20th August, andVoters day on 25th January. November first is celebrated as State formation day. The first day of Kollavarsham (Kerala Calander) -Chingam one is observed as Farmers' day. The pledge circulated by the govt. is taken for a particular day on every occassion.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

GSC Tripunithura adopts different extracurricular activities to have a better social atmosphere. During the Pandemic period, our teachers served as Sectoral Magistrates to assist the govt. in checking the spread of the pandemic. The duty of these teachers was to ensure that Covid protocol was strictly followed by the public.

1. Provided E-texts through Google Classroom -During this difficult period, the college depended mainly on digital platforms for transactions of the syllabus. Google classrooms, Google Meets, and Zoom meetings were mainly adopted. It was difficult for the students to acquire prescribed textbooks from the library since the transport facilities were limited. So the departments supported the students by providing e-texts downloaded from the internet archives. These Sanskrit books were downloaded edited and distributed through Google Classroom.

2. Extended Financial Support to the Financially backward Students - In the year 2020-21, because of the pandemic, the entire society was affected. The same is reflected in the education sector also. Students were in a dilemma. They were confused about whether to continue their education online or go for their livelihood. In this situation, the teachers took the responsibility of providing essential internet data to the students to access the classes. Mobile phones were also given to those who were in need of the same. Financial support was also extended to them.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

GSC Tripunithura is a unique institution of its kind in the state of Kerala. Although there is another Sanskrit college that offers five UG and PG programs and along with Ph.D. our specialty lies in the matter that we have a manuscript library and certain academic programs which the other doesn't have. Our MS library attracts scholars and researchers from in and outside of the country. The

services extended by this library is at free of cost. Anyone who is a research scholar from a recognized research institute can avail of the services from theMS Library. 90% of the palm leaves are digitalized. This may be the only institution that has an MS library of its own with a good collection of palm leaves and transcripts.

Another uniqueness of the institution is the annual Sastrasadas and Parikshith memorial International lecture series. Although these are faculty development programs but vary from the usual practice of seminars and workshops. These programs reveal two faces of the Sanskrit language. Sastrasadas is the traditional format of modern debate. Subjects dealt with in the traditional text are discussed with scholars. More than a presentation, it is a discussion. Students who participate here get confidence and deep knowledge.ParikshitInternational lecture series represents the modern readings of ancient texts in which Indologists make their presentation on different topics related to Sanskrit.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Even though, there were suggestions to have a virtual platform for the college the idea was not satisfied this year. So IQAC is planning to widen its searches for acquiring a platform based on the College Website. This will be implemented by June or July of 2021. The completion of the academic blocks under construction is also important. By 2022 March our accreditation period is getting over. Since the constructions are progressing we couldn't go for a peer team visit. But preparations must go on. This is our special target. Conducting of academic programs which were postponed dueto Covid are to be completed. IQAC is also planning to celebrate the coming year as Sanskrit Year to regenerate the attention of the youth towards Sanskrit. Online Sanskrit classes text-based sessions etc. are also planned.