Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT SANSKRIT COLLEGE, TRIPUNITHURA**
Name of the head of the Institution	**Dr. Sobha K D**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04842777444**
Mobile no.	**9446078726**
Registered Email	**govsktclgtpra@gmail.com**
Alternate Email	**govsktclgtpraiqac@gmail.com**
Address	**Government Sanskrit College**
City/Town	**Tripunithura, Ernakulam**
State/UT	**Kerala**
Pincode	**682301**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Ajikumar P V**
Phone no/Alternate Phone no.	**04842777444**
Mobile no.	**9446200567**
Registered Email	**govsktclgtpraiqac@gmail.com**
Alternate Email	**govsktclgtpra@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.govtsanskritcollegetpra.edu.in/cmsv5/File_downloads/File_1119202022563883.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.govtsanskritcollegetpra.edu.in/cmsv5/File_downloads/File_11192020231830564.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.61**	**2009**	**08-Mar-2009**	**07-Mar-2014**
2	**A**	**3.02**	**2017**	**28-Mar-2017**	**27-Mar-2020**

6. Date of Establishment of IQAC	**01-Apr-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
AQAR timely submission	20-Nov-2020 1	9
NIRF Participation	29-Nov-2019 1	9
AAA	19-Feb-2020 2	9
Bridge course	17-Jun-2019 10	35
AISHE	16-Mar-2020 1	9
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department Of Vedanta	Seminar	UGC	2019 2	150000
Institution	construction of academic block	KIFBI	2018 1095	88500000
Institution	construction ofLadies hostel	Kerala Government	2019 730	2700000
Institution	Infrastructure development	RUSA	2020 730	20000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. The main contribution of the year by IQAC was that it conducted a bridge course to newly admitted students to BA program. Dr. Eswaran E.N, the IQAC member, and HoD Jyotisha took the spoken Sanskrit class to students. 2. Contributed to the placement process of teachers by assisting them in preparing and verifying the applications. 3. IQAC took initiative to an orientation campaign on the ongoing programs in the college for the students of nearby higher secondary schools. 4. As per the decision made in the all -teachers meeting held on 112020, IQAC took the initiative to propose a change in the admission eligibility to BA. As per the proposal, it was suggested students even without an academic background in Sanskrit may be permitted to take admission in BA class, provided that they should undergo a bridge course to be conducted by MG University. 5. The affiliating University MG University is conducting its examinations through online question papers, evolved out of the already prepared question bank with it. This was the practice in all subjects except that of Sanskrit. IQAC took initiative and gave a proposal to the University authorities through the Principal to organize an online workshop for acquiring knowledge on preparing question bank.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Decided to Conduct Bridge course to newly admitted students in BA	Course was conducted and there is a slight improve among students in Sanskrit learning
Campaigning on ongoing programs in the college among higher secondary students.	Five schools were visited and students were made aware about the ongoing programs in the college. The employability in Sanskrit was also discussed during the sessions.
Provide facilities to students' without having academic background in Sanskrit, to study the language.	The proposal was submitted to the University through the Principal and was approved.
Decided to conduct a workshop for teachers in Sanskrit on question bank preparation for MG University in all subjects.	The online workshop was conducted during May 2020.

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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Council	30-Jul-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	16-Mar-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	There is no automated MIS at present existing in the college. Even though IQAC collects all the relevant orders and notes from corresponding offices including that of UGC, NAAC, University and other similar bodies and assure timely informing to the office and teachers. It also collects supplement orders from the college office and informs them to the teachers concerned. The details of courses undergone by teaching staff and nonteaching staff is also collected by the IQAC. It acts as a nodal agency between teaching community of the college office. IQAC also assures timely distribution of information regarding scholarships, freeships, and other concessions to students and helps them to apply online for different support programs. By all these activities, IQAC ensure that necessary information is distributed among those who are in need of the same. It also make use of different whatsapp groups which are made especially for such purposes in passing the information to the right one.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As an affiliated institution, the college has no direct role in designing the curriculum of the programs offered by it. But some of our teachers are members of either UG board of studies or PG expert committees. So in designing the syllabus of Sanskrit both at UG and PG levels, our teachers have an upper hand. Mahatma Gandhi University, kottayam had implemented CBCS system from 2017

admission in UG level. Dr. Anlkumar S of department of Sahithya, is a nominated member in the present Board of Studies, Sanskrit. There is no BOS for PG Sanskrit at university level. They have constituted an expert committee in this regard. Dr. N.K Asokkumar, Dr Ajimon C.S, Dr, Saritha Maheswaran, Dr. V.P Udayakuma, Dr. Ajikumar P.V, Dr. T.V Girija, Dr. Soumya N.K, and Dr. Jyonsa ae the members of BOE for Sanskrit special subjects. It is through discussions with faculty members and expert scholars of the subjects concerned, the syllabus is framed. The standard of ongoing syllabus is discussed with in the department after getting feedback from the students. This facilitates to find out the changes required. After proper discussions, the syllabus is finalized and submitted to University for approval by the Academic Council of the University. Dr. Sobha K.D, the Principal of the college is a member of the academic council. Once the syllabus is approved by the University, the process of curriculum delivery begins. Head of the Department of each departments, ensures proper delivery of the syllabus. She/he distributes the syllabus to the fellow faculty members as per the time table. Teachers are channels through which the syllabus is reached to the students. Each faculty member ensures proper delivery of the syllabus. Head of the Department is having a supervisor role in implementing the syllabus. The teachers' diary is the main document on the class conducted. Every teacher maintains teachers' diary regularly. Head of the Department and Principal takes frequent verification of these documents. The evaluation of the learning process is mainly conducted through ESE and Continuation Evaluation process. On the first part, teachers have no direct intervention. But regarding the second part teachers use different tools such as written examination and checking memory capability. Both kind of students i.e - brighter ones and sow learners are treated well and explained as per their needs. Apart from the regular internal exam exercises, there are weekly seminar sessions for PG students. This practice equips them to acquire capabilities like reasoning, analyzing and presenting the facts found out by them. This is the common method adopted in the Institution to ensure curriculum planning and its proper delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Jyotisha	03/06/2019
BA	Nyaya	03/06/2019
BA	Sahitya	03/06/2019
BA	Vedanta	03/06/2019
BA	Vyakarana	03/06/2019

MA	Nyaya	03/06/2019
MA	Sahitya	03/06/2019
MA	Vedanta	03/06/2019
MA	Vyakarana	03/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback from the students parents and alumni/public is collected online through the college website. All the feedbacks submitted is routed towards the IQAC email. It is the IQAC, that analyzes the entire feedbacks collected. The feedbacks from teachers are mainly consolidated from staff -meetings convened by the Principal. Regarding the feedback from students there is a prepared questioner covering the areas of their syllabus, completion of the prescribed portions, the methods adopted by the teachers to impart the syllabus, administrative support they got from the college office, the use of technology aided teaching methods, conveniences in the library, availability of library books, cleanliness in the toilets, waiting rooms, quality of infrastructure facilities available in the college etc. Questions are also there about the extension activities such as NSS. Parents were given separate questionnaire regarding the overall facilities of the college. This includes, the infrastructure facilities which are provided to their wards, the quality of education which the institution caters, how they rate the college among the higher education institutions of the state, the standard o internal evaluation system existing in the college, co-curricular activities of the college etc. There are the provision to write about the teachers of the institution and the

authorities of the college. Members of alumni association can also submit their feedback using the link given in the website for the purpose. Students feedback is collected at the end of each semester and kept recorded with IQAC. At the beginning of every academic year, we analyze these feedbacks. This is very important from the institutional view point that the conclusion resulted from this analyzes influence the action plan to the coming academic year. The feedback on syllabus by teachers, students and others are kept in mind while the college prepares itself for designing new syllabus. Feedback from students and parents, on teachers and administrative section is conveyed personally to them to avoid ego problems. Feedback on infrastructure facilities and other physical requirements were effectively incorporated while the college prepares its demands for further developments in such areas. Feedbacks received from different stake-holders on career opportunities etc. are dealt by career and council sell. There is a special window for submitting the grievances by students from minority sections. Their identity will be kept in secret.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Vyakarana	5	2	3
MA	Vedanta	12	3	3
MA	Sahitya	5	3	3
MA	Nyaya	5	2	2
BA	Vyakarana	13	6	6
BA	Vedanta	12	9	9
BA	Sahitya	13	8	8
BA	Nyaya	12	6	6
BA	Jyotisha	12	9	9

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	36	11	4	Nill	28

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
32	12	106	4	4	115

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Apart from following the Government program of Walk With the Scholar, the college has its own a unique mentoring system. This system is introduced in this academic year (2019-2020.) From this years' admission, we are practicing this along with the ongoing WWS program. Here is the difference between the programs that while, WWS takes care of the students at UG level the newly introduced system takes care of students from both UG and PG level. Here each teacher is allotted a set of five students from different classes. She/he looks after the overall development of the student. This includes both academic and nonacademic development of the student from the level of admission. The mentor keeps a record of each of his mentee in which he maintains the bio-data, academic indicators like internal marks, university examination results, the extracurricular interests of the students, her/his participation in such activities and details of family members of the student. The mentor is expected to be available to the mentee at her/his need. The mentor assists in the academic development of the mentee. The mentee is also given information about the outcomes of the ongoing programs in which she/he is enrolled. She/he is further informed about the scope of higher studies in the subject and the employability of the course. The mentor provides the mentee additional materials useful to them for bettering their career opportunities. The students are provided with the questionnaires of competitive examinations conducted by different agencies. Additional training is also extended to them on UPSC and PSC examinations. We are planning to expand the program to a level of interacting with the achievers in society. We have a vision to the extent a lifelong vision to students by interacting different kinds of personalities. This will facilitate to develop a new social outlook in them. So, at the end of the course, we are planning to place them in an educationally, socially, and culturally better position where they were at the entry level.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
158	32	1:5

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	28	6	4	25

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	CSS Vyakarana	IV	07/07/2020	31/12/2020
MA	CSS Vedanta	IV	07/07/2020	31/12/2020
MA	CSS Sahitya	IV	07/07/2020	31/12/2020

MA	CSS Nyaya	IV	07/07/2020	31/12/2020
BA	CBCS Vyakarana	VI	05/06/2020	13/08/2020
BA	CBCS Vedanta	VI	05/06/2020	13/08/2020
BA	CBCS Sahitya	VI	05/06/2020	13/08/2020
BA	CBCSNyaya	VI	05/06/2020	13/08/2020
BA	CBCSBA Jyotisha	VI	05/06/2020	05/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As part of the internal evaluation mechanism, there is a grievance redressal system with in College Level Monitoring Committee. There is the representation from the students in this cell. This sub-committee has a convener and two members including the student representative. A student is free to make complaints against the CE marks she/he got in a particular paper or in all papers. The student gives written complaint to the Principal through the class tutor. The Principal forwards this to the convener of the grievance cell. As soon as the complaint received, the committee conducts the meeting to examine the genuineness of the complaint. If the committee finds that the complaint made by the student is genuine, it recommends for amendment in the CE marks of the student. As recommends reaches, the Principal issues necessary orders to the concerned head of the department to make recommended changes and to republish the CE marks of the student. The whole process will be completed within one or two days of the complaint. However, no such complaint was received till date.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College has a separate committee to prepare the college calendar for the whole academic year. IQAC, itself prepares the college calendar with the assistance of a subcommittee constituted by the Principal. The rules and regulations of the college, the Vision and Mission of the institution, course details, semester-vise syllabus of each courses, details of teaching and non-teaching staff, the details of publications from the college etc. are given in the calendar. Different holidays, closing and reopening dates are also there. The tentative dates of both University and internal examinations are also included in the calendar according to the University exam calendar and exam calendar prepared by the College Level Monitoring Committee which coordinates the internal examinations. Brief history of the college, the succession list of the Principals, details of the commencement of each course etc. are also furnished in the calendar. The most attractive academic annual Programs of the college like Sastrasads and Parikshit Memorial international lecture series etc. Normally the calendar approved by the Principal goes for printing in the Government press. At the same time, the calendar has published the website of the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.govtsanskritcollegetpra.edu.in/cmsv5/File_downloads/File_72720211493 2521.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
CBCS Vyakarana	MA	Vyakarana	2	2	100
CBCS Vedanta	MA	Vedanta	1	1	100
CBCS Sahitya	MA	Sahitya	3	3	100
CBCS Nyaya	MA	Nyaya	2	2	100
CBCS Vyakarana	BA	Vyakarana	10	2	20
CBCS Vedanta	BA	Vedanta	10	4	40
CBCS Sahitya	BA	Sahitya	10	8	80
CBCS Nyaya	BA	Nyaya	5	2	40
CBCS Jyotisha	BA	Jyotisha	5	3	60
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.govtsanskritcollegetpra.edu.in/cmsv5/File_downloads/File_727202135141662.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	365	Rashtriya Sanskrit Sansthan, New Delhi	400000	200000
Minor Projects	730	Rashtriya Sanskrit Sansthan, New Delhi	130000	0.65
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Conservation and	IQAC	20/11/2019

Preservation of Manuscripts			
Environmental Vision n Vedas	Vedanta	17/07/2019	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Sanskrit	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Vyakarana	2	Nill
National	Vedanta1	Nill	Nill
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as

					excluding self citation	mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	17	26	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Rain water harvesting	NSS Unit	7	52
Procession	NSS Unit	12	74
Flash Mob	Jeevani Unit of th college	7	75
Annual Camp	NSS Unit	6	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant

	linkage	partnering institution/ industry /research lab with contact details			

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No Data Entered/Not Applicable !!!

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 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

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No Data Entered/Not Applicable !!!

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
810	**272**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	**Newly Added**

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation

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No Data Entered/Not Applicable !!!

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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	**32966**	**1810732**	**Nill**	**Nill**	**32966**	**1810732**

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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

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No Data Entered/Not Applicable !!!

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	30	9	21	3	1	9	9	10	0
Added	0	0	0	0	0	0	0	0	0
Total	30	9	21	3	1	9	9	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
Nill	Nill	1	0.97

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Government Sanskrit College Tripunithura is following the stock purchase policy of the Government of India in procuring and maintaining both academic and support facilities. There is a purchase committee under the Principal. All heads of the department are members. One among them is the coordinator of the committee. this committee is constituted by the principal in consultation with the college council. As there is any allocation of any amount to make a purchase above the cost of Rs. 15000/ there will be a tender notification by the college office. Any firm competitive in doing the particular task can submit the bid with a nominal deposit. After the tender proceedings, the bidder who quoted the least amount and was found eligible will be given chance to do the particular task as per the government norms. He/ She will be given a specific time to complete the work. As the work completes, after verifying the submitted documents the amount will be released accordingly. On purchase of books to the library, there will be a verification by the concerned departments who had requested for the books. On the purchase of sports goods, the physical education teacher will be responsible for maintaining the quality of the items purchased. Regarding the purchase of computers, there will be a teacher who is aware of the electronic gadgets will be in charge of verifying the things and the bills. Construction of classrooms and other physical maintenance is done by the State PWD and other Government approved agencies. In all such activities, the fund sanctioned to the institution is utilized according to the government rules and regulations. Regarding the construction of the classrooms, there is a building committee which is supervising the work and ensures the propoer work is done on time.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Welfare fund by Staff (Chatra Kalyana NIdhi))	13	249000
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Spoken Sanskrit Class	14/07/2020	34	Internal Arrangement
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	K.Tet Examination	23	38	7	Nill
2019	NET Examination coaching	14	43	1	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations	Number of students	Number of stduents placed	Nameof organizations	Number of students	Number of stduents placed

visited	participated			visited	participated	
			No Data Entered/Not Applicable !!!			
			[View File]()			

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	MA Vyakarana	Sanskrit Vyakarana	Institute of Advance Studies in Education, Thrissur	B Ed
2019	1	MA Vedanta	Sanskrit Vedanta	Institute of Teacher Education, Tripunithura	B Ed
2019	3	BA Vyakarana	Sanskrit Vyakarana	Government Sanskrit College Tripunithura	M A Vyakarana
2019	1	BA Vedanta	Sanskrit Vedanta	Government Sanskrit College Tripunithura	M A Vedanta
2019	3	BA Sahitya	Sanskrit Sahitya	Government Sanskrit College Tripunithura	M A Sahitya
2019	1	BA Nyaya	Sanskrit Nyaya	Government Sanskrit College Tripunithura	MA Nyaya
			[View File]()		

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	4
[View File]()	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
EBSB club inauguration	College level	25
Cultural Programs in connection with Annual Sastra Sadas	College Level	16
Annual Athletic meet	College Level	34

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council is mandatory as per the university regulations. The election to the students council is conducted every year according to the regulations laid down by the Lindow committee. A teacher will be in charge of the Returning officer and once the notification is made by the affiliated university, the election process begins. The election will be conducted if there are more candidates for one constituency the election will take place. The elected members will take oath in front of the Principal. The student council is in charge of organizing all the activities related to them. The council organizes the Sanskrit day celebration, Literary competitions, and arts festival. The council with the help of a staff adviser select the team for the All India Sanskrit Festival held every year at Tirupati. The council selected the team for University Arts festivals and other competions. It gave training to all participants wherever it is needed. The council supports the participants who participate in different competitions. The student council has representation in different academic and administrative bodies. They have representation in grievance cells related to a continuous evaluation system. The union chairman represents the council in IQAC. Apart from the statutory bodies, they have representation in different organizing committees related to the annual Sastra sadas, Parikshith memorial international lecture series etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

452

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

4

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College council is an example of the decentralization of governance. There are different committees to plan and monitor the implementation of different

activities. The admission committee looks at the matters related to the admission of students both at the UG and PG levels. There is the purchase committee to monitor and ensure proper purchase of the college. career counseling cell and placement cell discharge their respective duties. The discipline committee ensures proper discipline among the students. The anti-ragging cell ensures that nothing is happening on the campus which may violate the modesty of the learner. The toll-free number provided by the UGC is displayed in different areas of the campus. Even though the decision of the Principal is the final in every matter, these committees entrusted by the Principal assist in decision making. IQAC is an example of participating management. The cell plays a prime role in planning all the academic and non-academic activities of the college. It prepares the college calendar, conducts academic audits, maintains the college website, ensures all the academic activities are taken place in a proper way. Student and alumni representatives are also there in IQAC which shows that their suggestions are also considered in the planning and development.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	IQAC took the initiative for publicizing the courses offered by the college among the higher secondary visits.
Human Resource Management	Quality enhancement program in higher education for teachers conducted. Teachers were encouraged to participate in the orientation/refresher courses.
Library, ICT and Physical Infrastructure / Instrumentation	Library automation which was pending since 2017 was initiated by the end of February 2020. Construction of Ladies hostel and Academic block started.
Research and Development	Timely evaluation of research scholars were conducted.
Examination and Evaluation	CLMC included on student representative in the grievance redressal cell related to internal examinations.
Teaching and Learning	Introduced digital tools in class room teaching.
Curriculum Development	PG Syllabus restructuring - 8 teachers of the college were the members in the PG Expert committee.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Plan proposal for construction prepared in Price software is submitted through the plan portal of DCE. Purchase and other transactions are

	done through the BIMS portal of Govt. of India.
Administration	A Digital Document filing system is implemented.
Finance and Accounts	BIMS is used in the purchase of goods and services. SPARK is the software for accounting for the salary of the employees.
Student Admission and Support	Admission is through the Centralized Admission Portal of MGU. E-grants and other scholarships were applied and sanctioned through different web-portals of Government.
Examination	Online question paper system is there in conducting the University examinations.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Quality Enhancement Program for Teachers in Higher Education	Nil	01/01/2020	01/01/2020	33	Nill
[View File](#)						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short-term course on Research	1	20/01/2020	24/01/2020	5

Methodology				
Short term course on women empowerment1	1	29/08/2019	04/09/2019	7
Sort term course on Gender Sensitization	1	22/11/2019	28/11/2019	7
Refresher course	1	02/12/2020	15/12/2020	13
[View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
34	32	19	17

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff club for teachers	Staff club	Students welfare scheme by Teaching staff of GSC TPRA

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

There is a department-level audit by DCE Kerala. It is done by DCE officials. There is also an audit from the Accountant General office. A Local Fund Audit is also there to verify the accounts related to the Endowments established by the founder of the clooege - Rajarshi Ramavarma - the King of Kochi.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	Yes	AG Kerala	Yes	DCE Kerala

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. It advances necessary funds to pay the electric bills at the time of delay in getting funds from DCE. 2. It gives funds for urgent hospital needs,

supports students in participating cultural activities and university arts festivals 3. Urgent maintance works were done with the help of PTA

6.5.3 – Development programmes for support staff (at least three)

1. There is a cooperative society for Government College Employees at the district level.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Creation of 4 Assistant Professor posts in Vedanta department and 3 in Jyotisha department. 2. Construction of Ladies Hostel to provide residential facilities for girls from distant places. 3. Availing RUSA grants for infrastructural development. 4. Construction of new academic block to have new facilities in the college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Organized Sanskrit Week Celebration	16/08/2019	16/08/2019	22/08/2019	56
2019	Processing of placement proposals of teachers	21/05/2020	21/05/2020	25/05/2020	8
2020	Participation in NIRF	12/08/2020	12/08/2020	12/08/2020	8
2019	Participation in AISHE	16/03/2020	16/03/2020	16/03/2020	8
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women in Malayalam literature	09/03/2020	09/03/2020	81	61

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Regarding Environmental consciousness, a new course is introduced as part of UG

syllabus in fifth semester. Environmental vision depicted in Sanskrit classical texts are taught through this paper. The department of Vedanta, organized a national seminar on Environmental Vision in Vedas in the year with the financial assistance of UGC. Regarding alternative energy sources, the college included the installation of Solar panel in its DPR submitted to RUSA for infrastructural development. The installation will be done as the DPR gets approval. Initiatives are taken from the part of college towards use of LED bulbs and tubes for energy conservation.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	11/09/2019	1	Financial support to Divya – Student of Nyaya	The student was given assistance in constructing a house.	32
2020	1	1	13/05/2020	242	Sahapadhikkoru Veedu	Construction of House to Shilpa Gopalakrishnan, BA Jyotisha Student	132

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Righta	03/06/2019	This is a course incorporated with Environmental values introduced in the 5th semester of BA Program.
College Calendar	03/06/2019	The code of conduct for students is included in the college calendar. For teachers, the handbook issued by the Directorate of Collegiate Education, Govt. of Kerala details code of conduct on the basis of UGC.

7.1.6 – Activities conducted for promotion of universal Values and Ethics			
Activity	Duration From	Duration To	Number of participants
Lecture on Universal Values	21/10/2019	21/10/2020	24
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rain water harvesting. 2. Plastic free zone. 3. Medicinal Plants. 4. Bio-farming. 5. Planting of trees.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Institutional Best Practices Title of the Activity CHATHRA SAMVARDHANI (?????????????)-Support to Financially backward Students Objectives of the Practice The college is collecting individual profile from students at the time of admission. From these profiles, we understand that most of them belong to financially backward families. Some of them have to depend private hostels for residence as the construction of the college hostel for ladies is yet to complete. The college has noticed that many of the students especially girls have dropped their education due to inability of their parents to pay the hostel fees. Once the ladies hostel construction is finished, the problem will be resolved. But for the time being in order to support these students the college decided to give a support to those who deserve it. IQAC suggested that such assistance may be done on departmental basis as they can easily understand the needful one. So, every department extends financial support to their students adopting two criteria. Criteria 1(a). Providing hostel fee for hostel inmates. 1 (b) Educational aid to day scholars. 2. Incidental assistance on special needs. The main objective behind such as assistance is to minimize dropout of students because of financial constraints. This will facilitate in sustaining of the academically better students especially girls in the higher education. Thus the college assures its social commitment towards weaker sections in the society. Under the head incidental assistance to students, we extend support in medical needs, helping them to participate cultural activities and even in constructing homes. The amount for such assistance is raised by departments through monthly contributions from the teachers. The Context Contribution of the faculties in the departments is the single component in this practice. There was the difficulty in tracing out the deserving students. After verifying the students' profile, the class tutor personally contacts the parents to ensure the necessities. Sometimes the teachers of the department visits their home. There are 12 direct beneficiaries who got hostel fee assistance. Out of them, two students completed their courses successfully. Others are continuing their studies. Preservation of Manuscripts Government Sanskrit College, Tripunithura is well-known among the world of Sanskrit by its treasure of Manuscripts. The manuscripts library was established in 1927. Scores of rare manuscripts, scripted either on palm leaves or paper from different corners are stored here. There are 1470 palm leaves and 533 handwritten paper scripts. The subjects dealt with in these books are ancient wisdom on Mathematics, Ayurveda, Jyotisha, grammar, philosophy, and literature. Domini Goodal, a researcher from England remarked – "I was amazed to see several versions of Raghuvamsam, in this unique storehouse of Manuscripts." He added that the authorities should take this knowledge bank to the entire world so that the world will know the richness of Indian literary heritage. (The New Indian Express.-2-8-2010). Many scholars from in and out of the country had mentioned this library during their visits. This shows the importance of the library in the area of research. The physical condition of

these books are deteriorating because of dust and other weather conditions. These manuscripts represent an age of intellectual development of our ancestors. Thus it has a cultural and heritage value. The preservation of manuscripts is thus a part of preservation of culture and heritage. This college is the only one of its kind, which preserves the treasure of knowledge with preserving the heritage. Every year, the college utilizes an average amount of Rs. 200000/ from its allocation to library development for this purpose. More than 90 of these scripts are preserved in digital forms. Still the college tries to protect the original manuscripts in its own form with a cultural value. The context The main challenge in the preservation of manuscripts is the non-availability of properly trained hands to do the work. The college notifies the matter through newspapers and other media and selects the eligible quoting from the available tenders. The work requires time, dedication, and patience along with the skill. Vision of the college is to evolve and energize Sanskrit with a view to create a refined scholarly and edified student community. This requires production and dissemination of original thoughts once created, through proper preservation. Thus college, through the activity of manuscript preservation tries to attain its vision. To achieve this vision we have also included – enable the grater academic community to appreciate the value of Sanskrit and Indology. This preservation satisfies the mission also. In other words, we are trying to achieve the vision through this mission. Evidence of success More than 95 of the preserved manuscripts are in good condition. Researchers from different parts of the world are visiting this library to have references. This adds more value to knowledge dissemination.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.govtsanskritcollegetpra.edu.in/cmsv5/File_downloads/File_73020215719667.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Evolve and energize Sanskrit with a view to creating a refined, scholarly, and edified student community is the institutional vision. For achieving this vision, we adopt certain missions. Here we deal with Sanskrits traditional subjects at UG and PG levels. For attracting students to Sanskrit education, there are certain scholarships given by central and state governments. Here we adopt traditional teaching and learning methods along with modern teaching techniques. Spoken Sanskrit courses, Bride courses, etc are there to develop the interests of students towards Sanskrit. Education in computers is also provided to equip them with modern technology. Conducting various Sanskrit-related programs such as Annual Sastrasadas, Aksharasloka programs, participating in All India Sanskrit Talent festival held at Tirupati, organizing national level seminars, and participating in university-level competitions, etc. boost the capacity of Students in the Sanskrit language. They also participate in the All India Elocution contest - a state-level selection program regularly. Even though one of them get selected in 2018, due to University examination, she was unable to participate the ntional level competition held in Tripura.

Provide the weblink of the institution

http://www.govtsanskritcollegetpra.edu.in

8.Future Plans of Actions for Next Academic Year

As we know, the humanity is struggling from the most severe attacks on it during the past period – Covid 19pandemic since January 2020 and the country is under lockdown restrictions, no direct academic activity is seems to be happen in the near future. So, the college is planning to change its priorities towards the virtual platform. We propose to acquire a virtual platform for the academic activities. Even though academic activities are going uninterruptedly through Google and other digital platforms, Faculty Development Programs are getting affected. So, the college planning to shift the platform to digital one that the activities may also continue without interruption. IQAC suggested to all departments to take initiative to conduct online seminars and workshops both for students and teachers. As Natural Language Process in Sanskrit is going to be introduced in the PG next academic year 2020-21, IQAC planning to conduct an online workshop for faculties to refresh their knowledge. It is proposed to be conducted in the month of June. Mahatma Gandhi University has also introduced question bank system in the UG and PG levels except in Sanskrit. IQAC is planning to take initiative in implementing question bank system in Sanskrit within one year for both UG and PG classes. There will be an online workshop for introducing the question bank system to teachers of Sanskrit. There will be also teachers from other colleges who are teaching Sanskrit special subjects and additional language papers. So this will be a new initiative from the college side to introduce new developments in the field of Sanskrit. 14th of January is the foundation day of the college. The day will be observed to pay tribute to the founder of the college. Along with the same, all the academic activities which are practiced regularly will be observed.